

Brunswick Town/Fort Anderson Wedding Rental Rates

Only certain locations are available for rent. These locations include St. Philips Anglican Church, the Visitor Shelter (Pavilion), the Riverfront Bluffs, and the Waterfront Boardwalk.

Rates (Tuesday – Saturday, Sunday Memorial Day through Labor Day)

Wedding Ceremony

Fee covers a two hour block of time, beginning at scheduled ceremony start time. Set-up for ceremony may begin when site opens at 9:00am (Sundays during summer at noon).

\$500 for a two hour block of time

Rehearsal

No fee is charged for rehearsals, but they must be scheduled in advance, are limited to one hour, and must occur during Operating Hours (9am-5pm). Rehearsal must be completed and all of wedding party must exit the site before 5pm, otherwise security deposit will be forfeited.

Wedding Reception/Rehearsal Dinner

*Fee covers a three hour block of time; additional hours may be secured **at time of booking** at a rate of \$100 per hour. Time includes cleanup and removal from premises of caterers/catering supplies, guests, officiates, band, trash, etc. Set-up for reception may begin when site opens at 9:00am **ON THE DAY OF WEDDING**.*

Receptions are NOT allowed in St. Philips Anglican Church.

\$1000 for a three hour block of time

NOTE: In no circumstance is the site available for use after 10pm. All renting parties must have vacated the premises by this time. Gate is locked at this time.

Engagement/Bridal Photography Sessions

No fee is charged for engagement or bridal portraits taken during operating hours. All parties are expected to abide by all Historic Sites Rules and Regulations during the photo shoot. Failure to do so will result in immediate termination of photo session. Please call the site at least one week in advance to make sure that no special events are being held at the same time that you wish to have your photography session.

After hours engagement/bridal photo sessions may be held at the site at a rate of \$50 per hour. All after hours sessions must be booked at least THIRTY days in advance, and scheduling is subject to staff availability. Payment is due before session can be held. All parties are expected to abide by all Historic Sites Rules and Regulations during the photo shoot. Failure to do so will result in immediate termination of photo session.

Sunday Rates (NOT applicable for Memorial Day through Labor Day)

Wedding Ceremony

*Fee covers a five hour block of time, which **includes** set-up.*

\$750 for a five hour block of time

Wedding Reception

Fee covers a five hour block of time; additional hours can be secured at time of booking for an additional \$100 fee

*Time **includes set-up**, cleanup and removal from premises of caterers/catering supplies, officiates, band, trash, etc.*

\$1000 for a three hour block of time

\$100 for each additional hour

NOTE: In no circumstance is the site available for use after 10pm. All renting parties must have vacated the premises by this time. Gate is locked at this time.

Security Deposits

A security deposit is required for all rentals. This is to be 30% of total rental rate, and is **due 15 days before the event**. The security deposit will be returned if renter adheres to **ALL** terms of contract and no damage is caused by rental party. Damage includes, but is not limited to: trash left on premises, destruction or damage to historic structures, destruction or damage to fencing and/or walkways, damage to visitor shelter, damage or destruction visitor center and restrooms, damage caused to any site structure/feature by vendors, and any type of disturbing of the ground. **The security deposit will also be forfeited if wedding party or any vendors remain on site past permitted time allotted.**

Please note that because Security Deposits are processed differently from wedding and/or reception fees, we require all checks for Security Deposits to be made separately to our support group, *The Friends of Brunswick Town/Fort Anderson*. This allows for speedy return of your Security Deposit following the event.

Overtime

If the wedding party or any vendors have not vacated the site by the end of their permitted time allotted, **the permit holder will be billed \$100 for each additional 15 minute block of time that they remain on the site AND the security deposit will be forfeited.**

Down Payment

A down payment is required in order to reserve rental space. This is non-refundable and is part of the fee itself. The down payment is 50% of total rental rate. Rental reservation will not be completed until down payment and contract have been completed and submitted. **The remainder of the total rental fee is due at least 15 days before the event. Failure to pay remainder of fee by this date will result in the cancellation of scheduled event.**
We can only accept cash or check at this time.

Paying by Check

If you wish to pay by check when booking a wedding with Brunswick Town/Fort Anderson Historic Site, please make out the check for the wedding and/or reception to the *State of North Carolina/Department of Cultural Resources*.

All checks for Security Deposits are to be made out to the *Friends of Brunswick Town/Fort Anderson*.