



Gov. Vance Birthplace State Historic Site

Volunteer Application

Applicant Information

Full Name: _____ Preferred Name: _____
Surname First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email: _____

Availability

Vance Birthplace is open from 9:00 AM to 5:00 PM, Tuesday through Saturday and closed on state holidays. Please indicate when you are available to work. Fridays, Saturdays, and flexible schedules are preferred.

| | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|------------|--------|--------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Mornings | -- | -- | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Afternoons | -- | -- | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Comments: _____

How many hours do you plan to Volunteer?

Hours per Week: _____ Hours per Month: _____ Special Events Only

How long do you plan to volunteer with Vance Birthplace? _____

Interests

Which of these volunteer positions are you applying for? (Check all that apply.)

- Visitor Services Volunteer** Serve as the face of the historic site alongside staff members. You will welcome guests in the Visitor Center, operate the cash register, and give house tours.
- Living History Volunteer** Transport visitors through time as you become a mountain local from the 1800s, demonstrating historic crafts and skills.
- Grounds & Facilities Volunteer** Prefer to work behind the scenes? We often have projects like painting, re-stacking fencing, and clearing brush to be done around the site.
- Special Event Support** Help us serve the larger crowds at our special events by directing traffic, selling concessions, or answering questions in the museum or on the grounds.

How did you become interested in the Vance Birthplace volunteer program? _____

Do you have any employment or volunteer experience related to the volunteer position to which you are applying?

Please list any related hobbies or special interests: _____

Background

Employer / School _____ Title / Position _____
Address _____
Phone _____ May we call, if necessary? YES NO
Highest Level of Education _____ Area of Study _____
How old are you? 15 or under 16-17 18 or older If under 18, will there be an adult relative or guardian volunteering with you? YES NO

Have you ever been convicted of a crime? YES NO If yes, please explain: _____

References

Full Name: _____ Organization: _____
Relationship: _____ Email: _____ Phone: _____
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Relationship: _____ Email: _____ Phone: _____

Agreement and Signature

I agree to hold as absolutely confidential all privileged and/or sensitive information which I may obtain directly or indirectly, concerning Vance Birthplace, its visitors, and its staff and volunteers. I agree that my services will be donated to Vance Birthplace without compensation or promise of future employment.

I further agree to comply with all of the policies and procedures of Vance Birthplace, including safety practices and artifact handling procedures. I understand that my volunteer status may be terminated at any time for 1) failure to comply with the policies and procedures of Vance Birthplace and its volunteer program; 2) absence without notification; 3) reasons of unsatisfactory attitude, work, or personal appearance; and/or 4) any other circumstances which, in the judgment of the historic site, would make my continued service as a volunteer contrary to their best interests.

I certify that my answers are true and complete to the best of my knowledge. If this application leads to a volunteer position, I understand that false or misleading information in my application may result in my immediate dismissal.

Signature: _____ Date: _____

Please mail, email, or fax your completed application to:

Vance Birthplace SHS vance@ncdcr.gov
Attn: Internships
911 Reems Creek Road FAX: (828) 645-0936
Weaverville, NC 28787 Phone: (828) 645-6706

Vance Birthplace welcomes committed, dependable, and enthusiastic volunteers of any background to join our historic site team. We do not discriminate based on race, religion, gender, sexual orientation, disability, or age.